

**SCREENING PANEL MEETING MINUTES  
OF THE  
MONTANA BOARD OF MASSAGE THERAPY  
301 SOUTH PARK AVENUE, 4<sup>TH</sup> FLOOR LARGE CONFERENCE ROOM, HELENA, MONTANA  
8:00a.m. – 9:00a.m.  
2018 November 05**

**1. (00:00:10) Call to Order ~ Establish a Quorum ~ Introduction of Board Members and Staff:**

**Members Present:**

Patricia Ryan, Presiding Officer, Professional Member  
Ann Gergen, Professional Member

**Staff Present:**

Brad Jones, Department Counsel  
Heidi Kaufman, Lead Compliance Specialist

**2. (00:00:40) Approval and Tentative Modification of Agenda Order:**

**(00:00:41) Motion:** Ms. Ryan moved to accept the agenda as modified. Ms. Gergen seconded the motion. Motion passed.

**3. (00:01:10) Review of Minutes:**

- a. August 13, 2018 – No changes or corrections.

**4. (00:01:27) Public Opportunity to Comment:**

The Presiding Officer read the statement of public participation. There was no public present that wished to comment.

**5. (00:02:01) Legal Report:**

- a. Review of the Complaint Register

**6. (00:02:08) Panel Action Tentatively Scheduled for Executive Session:**

The Presiding Officer determined that the individual(s) under discussion at this meeting have a right to privacy, which outweighs the public's right to know. Therefore, the Presiding Officer decided to hold the Screening Panel in closed session.

**7. (00:51:00) Open Session – Disposition of Complaints:**

Dismissed	<b>2</b>
Reasonable Cause	<b>1</b>
Investigation	
Tabled	<b>1</b>

**8. (00:51:24) Adjourn:** Ms. Ryan moved to adjourn

**Reviewed on: November 28, 2018**